
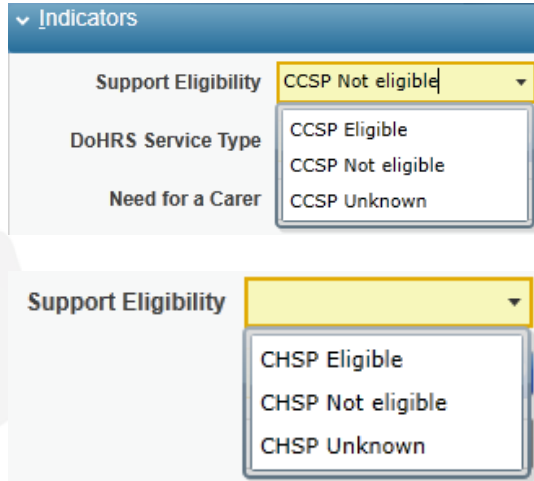


CCSP and CHSP Data Collection Changes in CHIME

<p>Introduction</p> <p>From 1st January 2017, there are a number of changes to the CHSP (HACC) reporting requirements in CHIME to meet both the CHSP and CCSP reporting requirements previously captured under the HACC Data Collection.</p>	<p>NSQHS</p>  <p>Governance for safety & quality in health service organisations</p>
<p>Table of Contents:</p> <p>CHSP and CCSP Eligibility (Below)</p> <p>Overview of Changes (Page 2)</p> <p>Completing <u>CHSP</u> Data Collections (Page 4)</p> <p>Completing CCSP Data Collections (Page 8)</p>	
<p>Your client must fit the following criteria:</p> <ul style="list-style-type: none"> • A person living in the community who is:- <ul style="list-style-type: none"> ○ CHSP = A frail older person living in the community who is aged 65 years and over or 50 and over for Aboriginal/Torres Strait Islanders; OR. ○ CCSP = A younger person living in the community who is aged under 65 years or under 50 for Aboriginal/Torres Strait Islanders • Requires assistance with activities of daily living to remain living independently within their own home and the community; AND • Requires assistance due to a long term issue and not an acute issue; AND • Requires a CHSP / CCSP service type (examples include nursing, allied health, domestic assistance, personal care, meals or transport); AND • Is not eligible for provision of the service from another funding source, for example Department of Veteran Affairs, Workers Compensation or Life Time Care and Support. <p>When this upgrade is implemented, the collections will be appropriately updated to either a CCSP or a CHSP Data Collection. Some will be Abandoned automatically, others will be Discharged.</p> <p>CCSP Clients will have no change to their data collections</p>	<p>CHSP / CCSP ELIGIBILITY</p>

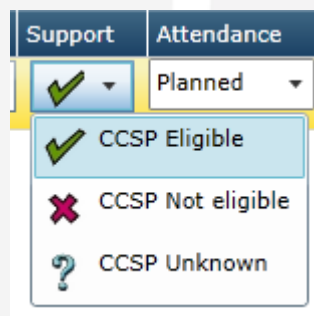
Overview of Changes



Service Request- Indicators

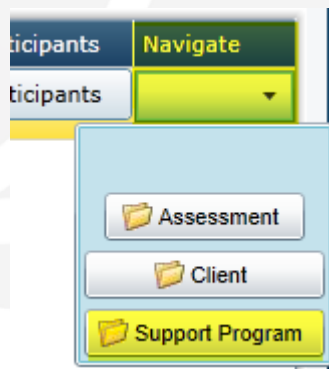
The 'HACC Eligibility' label now renamed to 'Support Eligibility'

The CHSP/CCSP Eligibility Options will be visible under the Service Request Details > Indicators when creating a new Service Request



SERVICE CONTACT (APPOINTMENT) SCREEN

Within a Service Contact under the Individual Clients tab, the HACC Eligibility column will now be called 'Support' and the options labelled as per the clients eligibility E.g CHSP or CCSP



The navigate option will now show as 'Support Program'

Client Consent

Type	Date	Value	Authority	Comment
Reporting Details	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Future Contact	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Disability Indicator

Client Disability

- Intellectual / Learning
- Psychiatric
- Sensory / Speech
- Physical / Diverse
- No disability
- Not stated / inadequately described

SUMMARY OF CHSP DATA COLLECTION CHANGES

(CHSP = A frail older person living in the community who is aged 65 years and over or 50 and over for Aboriginal/Torres Strait Islanders)

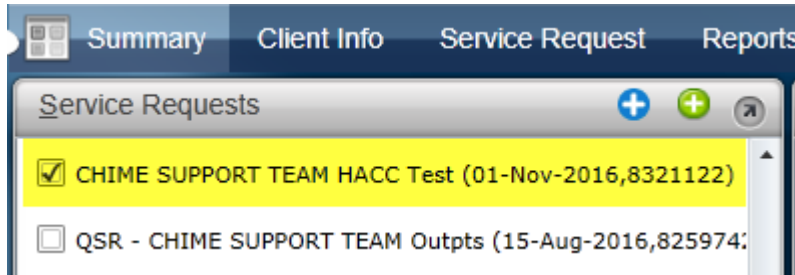
CHSP Data Collection:

- The Functional Profile Assessment is NOT required for CHSP clients
- Introduction of 2 Client Consents
 - Reporting Details
 - Future Contact
- Introduction of a 'Disability Indicator'

Data Entry Status

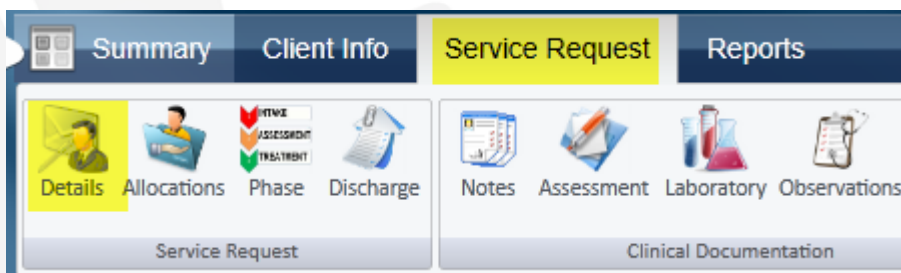
- As Functional Profile Assessment is not required for CHSP, data entry status of "Assessment complete" has removed.
- Options will include: Draft, In Progress, Discharged from Support Program or Abandoned.
- Please ensure data collection is set to "In Progress" once all components completed.

Completing the CHSP Data Collections

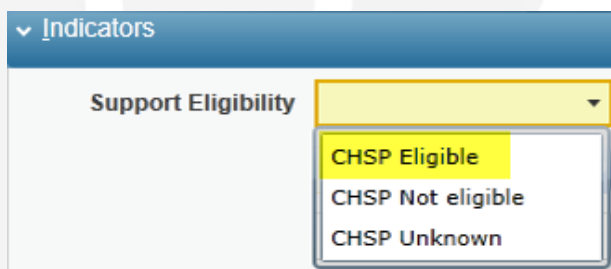


Pin the correct Service Request

Set the Clients Support Eligibility

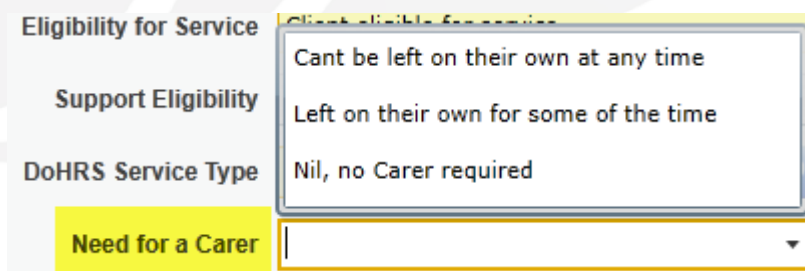


Click on the Service Request tab then select Details



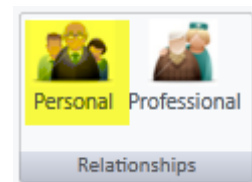
Click on the blue **Indicators** slider to expand this section

Check the Support Eligibility and change to CHSP Eligible



Select a Need for a Carer

IMPORTANT: If the client has a Carer, complete the Carer Assessment Tool and ensure the Carer is added into the Clients Personal Relationships



Select Carer Availability

Once all required fields are changed/entered, click on the radial menu and select 'Save'

The CHSP Data Collection will now commence

Change the Data Entry Status from Draft to **In Progress**

Work down through each of the blue sliders. Click on these to expand each of the sections:

The information under the Client Tab is auto-populated from the CHIME Record.

Referral Details

Service Request ID

Date CHSP Referral Made

Date CHSP Referral Received

Source of CHSP Referral

Client Consent

Type	Date	Value	Authority	Comment
Reporting Details	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Future Contact	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Reporting Details – Allows the data extract to submit the clients name and address demographics
Consent NOT Given = only sends SLK

Future Contact – Allows the DSS to contact the client to participate in the future to partake in surveys / research / evaluation.
Consent NOT Given = no contact.

Client Circumstances

Living Arrangement

Accommodation Setting

Government Benefit Type

Client Identification

DVA Card Type DVA File Number

Discharge from Support Program

Datetime of Cessation

Main Reason For Cessation

Referral

Complete the CHSP Referral Details

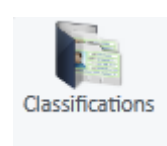
The Date of the CHSP Referral Made and CHSP Referral Receive Date and Time and Source of Referral are auto-populated from the Service Request Details

Client Consent

Click on Add to enter a response for each of the Client Consent Fields

Client Circumstances and Identification

This information is pre-populated from the Client Classifications:



Discharge from Support Program

This section is completed when the Service Request is being closed the client is discharged from Support Program

Carers

Start Date/Time	End Date/Time	Surname	Given Name	Middle Name
12-Aug-2016 00:00		CLIENT	(Inherited)	

Address:
 Suburb/Town: NSW
 SLA:
 Country:

Carers

Carers that have been added into the clients Personal Relationships and marked as 'Carer' are auto-populated to this section

Disability Indicator

Client Disability

- Intellectual / Learning
- Psychiatric
- Sensory / Speech
- Physical / Diverse
- No disability
- Not stated / inadequately described

Disability

Disability Indicator Field

Clients are asked to self-identify whether they have a disability or impairment.

Clients able to self-identify with more than one disability group.

Once all required fields are completed, select Save

Save

Dataset Maintenance

Data Entry Status:

Status Date/Time:

Reason for Abandonment:

Discharge from Support Program

Datetime of Cessation:

Main Reason For Cessation:

Discharging from Support Program

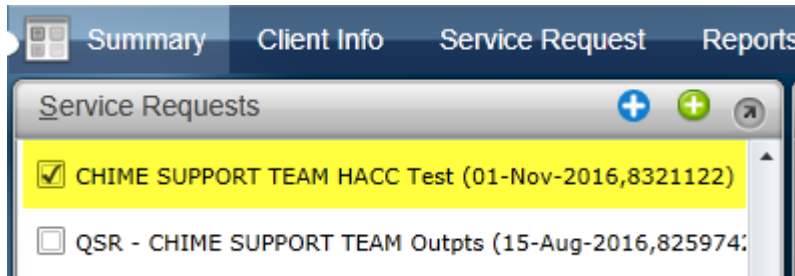
When you discharge a client, you need to discharge them from the Support Program too

Change the Data Entry Status to Discharged from Support Program

Referral

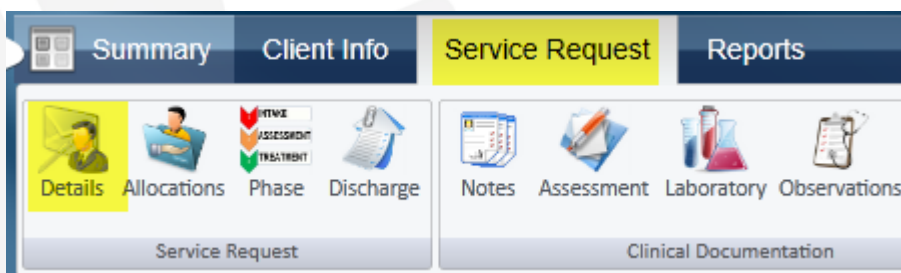
Click on the Referral Tab and select a Main Reason for Cessation

Completing the CCSP Data Collections

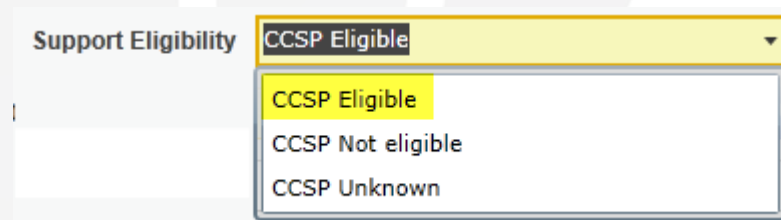


Pin the correct Service Request

Set the Clients Support Eligibility

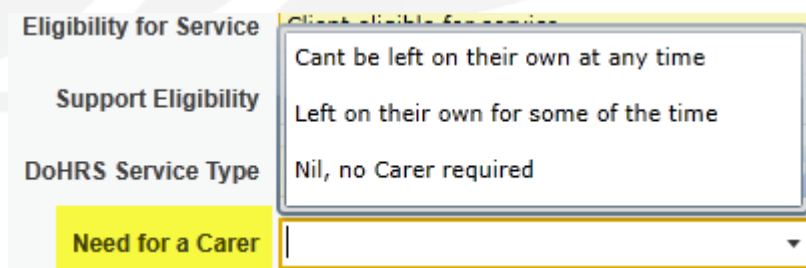


Click on the Service Request tab then select Details



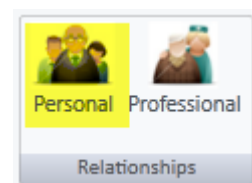
Click on the blue **Indicators** slider to expand this section

Check the Support Eligibility and change to CCSP Eligible



Select a Need for a Carer

IMPORTANT: If the client has a Carer, complete the Carer Assessment Tool and ensure the Carer is added into the Clients Personal Relationships



Not Applicable
 Cares for another
 Has a carer
 Has mutually dependent carer
 Has no carer
 Not stated/inadequately described
Not applicable, no Carer required
 Not applicable, paid carer

Agreement

Status Date

HRS Financial Class

Carer Availability

Select Carer Availability

Close

Save

Cancel

Reports

Once all required fields are changed/entered, click on the radial menu and select 'Save'

The CCSP Data Collection will now commence

Dataset Maintenance

Data Entry Status: In Progress

Status Date/Time: In Progress

Reason for Abandonment: Abandoned

Change the Data Entry Status from Draft to **In Progress**

Work down through each of the blue sliders. Click on these to expand each of the sections:

- Dataset
- Client
- Referral
- Carers
- Disability

Client Details

CHIME ID: 1011706

Date of Birth: 01-Jan-1950 DoB Status: Self reported date of birth

Sex: Male Name Type: Legal

Language at Home: Serbian

Interpreter Required? For Language: Serbian

Country Of Birth: Australia

Aboriginality: Neither Aboriginal nor Torres Strait Islander Or

Medicare Card: [Empty]

The information under the Client Tab is auto-populated from the CHIME Record.

Referral 

Complete the CCSP Referral Details

The Date of the CCSP Referral Made and CCSP Referral Receive Date and Time and Source of Referral are auto-populated from the Service Request Details

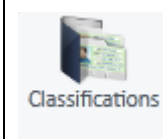
Client Consent

Click on Add to enter a response for the Reporting Details

Reporting Details – Allows the data extract to submit the clients name and address demographics
Consent NOT Given = only sends SLK


Client Circumstances



This information is pre-populated from the Client Classifications:




Referral Details


Service Request ID: 7138858

Date CCSP Referral Made: 01-Jun-2010 


Date CCSP Referral Received: 01-Jun-2010  14:04 


Source of CCSP Referral: Family/friend/neighbour 


Client Consent

Type	Date	Value	Authority	Comment
Reporting Details				

Client Circumstances

Living Arrangement: Living alone 

Accommodation Setting: Other accommodation 

Government Benefit Type: Youth benefit 

Client Identification

DVA Card Type: No DVA Entitlement DVA File Number: [Empty]

Functional Profile Assessment

Tool Status Assessment ID **Assign**

Administered By Administration Date/Time

Add

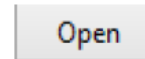
Do you want to open or save FunctionalProfile.xsn (94.9 KB) from chimehneahsuat.hss.health.nsw.gov.au? x

Complete the Functional Profile Assessment

Click on Assign

Select Add

When this comes up at the bottom of your screen click Open



10. Can you dress yourself?

2 - Without help?

1 - With some help?

0 - Or are you completely unable?

11. Can you eat?

2 - Without help?

1 - With some help?

0 - Or are you completely unable?

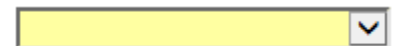
Save

When completing the Assessment Tool, if this symbol appears near a question - it must be answered



Use the Radio button

Or the dropdown symbol



Once all fields are completed, select Save

Select Assessment




Assessment ID	Name	Tool Status	Version	Service Request	Administered By	Administration Date/Time
7756639	Functional Profile	Completed - finished	3.0	Nac - NURSING (01-Jun-2010,7138858)	DEBORAH, Kimberley (NHS) (50942)	31-Jan-2017 14:37

Select

Assign the completed Functional Profile to the Data Collection

Click on the Assessment then



<p>Discharge from Support Program</p> <p>Datetime of Cessation <input type="text" value="<dd-MMM-yyyy>"/>  <input type="text"/> </p> <p>Main Reason For Cessation <input type="text"/></p> <hr/> <p>Carers</p> <table border="1"> <thead> <tr> <th>Start Date/Time</th> <th>End Date/Time</th> <th>Surname</th> <th>Given Name</th> <th>Middle Name</th> </tr> </thead> <tbody> <tr> <td>12-Aug-2016 00:00</td> <td></td> <td>CLIENT</td> <td>Unsorted</td> <td></td> </tr> </tbody> </table> <p>Address <input type="text" value="Nash"/></p> <p>Suburb/Town <input type="text" value="WALLSEND"/> <input type="text" value="NSW"/> <input type="text" value="2287"/></p> <p>SLA <input type="text" value="Newcastle (C) - Outer West (NSW)"/></p> <p>Country <input type="text" value="Australia"/></p>	Start Date/Time	End Date/Time	Surname	Given Name	Middle Name	12-Aug-2016 00:00		CLIENT	Unsorted		<p>Discharge from Support Program</p> <p>This section is completed when the Service Request is being closed the client is discharged from Support Program</p> <p></p> <p>Carers that have been added into the clients Personal Relationships and marked as 'Carer' are auto-populated to this section</p>
Start Date/Time	End Date/Time	Surname	Given Name	Middle Name							
12-Aug-2016 00:00		CLIENT	Unsorted								
<p>Dataset Maintenance</p> <p>Data Entry Status <input type="text" value="Assessment complete"/></p> <p>Status Date/Time <input type="text"/></p> <p>Reason for Abandonment <input type="text"/></p>	<p>Once completed, change the Data Entry Status to Assessment Complete</p>										